

**Position: Educator & Professional Development Facilitator****About CELF:**

CELF is a growing nonprofit that has established itself as a leader in the field of Education for Sustainability with proven project/place-based professional development and consulting programs for K-12 schools. We seek an Educator to join our dynamic team based in New York. CELF's mission is to make sustainability an integral part of every child's K-12 learning experience. Our programs support schools embedding sustainability concepts and inquiry-based learning within school curriculum and culture from kindergarten through high school.

**Job Description:**

The Educator will work collaboratively with the CELF team, specifically as a creative and strategic team partner to the CELF Director of Education, to develop CELF's Professional Learning Program primarily for K-12 schools in New York state, New York City and the Northeast. The Educator will contribute to the design and delivery of professional learning programs and the development of curricular resources for the organization. These programs will include but are not limited to: CELF Civic Science, Summer Institutes, and other fee-for-service Education for Sustainability school programs.

The ideal applicant brings **5+ years of experience as a classroom teacher. Experience as a non-formal educator and/or community organizer will also be valued.**

**Background and Experience:**

This position requires knowledge of and/or experience in the following:

- Facilitation of Professional Learning for teachers (in person and/or hybrid)
- Design and implementation of standard-aligned curricular resources & content
- Familiarity with environmental and climate justice issues and other youth driven campaigns in the Tri-State area
- Knowledge of relevant policy initiatives and curriculum frameworks, i.e. culturally responsive education and inclusive teaching practices, UN Sustainable Development Goals, NY Seal of Civic Readiness Initiative, etc.
- Familiarity with project-based and place-based learning
- Familiarity with NYS learning standards and/or Next Generation Science Standards
- Familiarity with Social Emotional Learning frameworks, competencies, and pedagogies
- Understanding of Systems Thinking and constructivist pedagogical approaches
- Subject matter expertise in at least one core curriculum subject (language arts, social studies/civics, sciences, mathematics, performing and visual arts)
- Experience creating online courses using platforms like Schoology or Google Classroom

**Skills & Attributes:**

This position is best suited to someone with these attributes:

- **Growth mindset:** Ready to take on new challenges and learn new skills and approaches with confidence and a spirit of curiosity and care
- **Empathy:** Understand and connect with the experience of teachers and students from different backgrounds
- **Creativity:** Approach projects and program with a fresh eye and innovative thinking
- **Flexibility:** Adapt to necessary changes required within the organization
- **Justice-oriented:** Mindful of the ways that education and other systems impact teachers and students in different, often inequitable ways; driven to pursue greater equity and justice through education
- **Communication:** Communicate effectively verbally and in writing
- **Collaborative working style:** Multitask and work collaboratively with teams
- **Project management:** Manage multiple deadlines, priorities, budgets, and professional development coordination

**Job Responsibilities:**

1. **Education Collaboration:** Collaborate with the Education Director and education team members to develop and implement professional learning programs and related content
2. **Communication:** Support communications among multiple district, school and community partners.
3. **Professional Learning Development and Implementation:**
  - Develop content and CELF resources aligned to state learning standards and connected to the Big Ideas of Sustainability
  - Identify and track metrics that measure the success of the CELF programs
  - Update and maintain CELF programs to keep them relevant to current educational trends
  - Keep current on national and regional policies, trends, and external factors that influence teacher practice
  - Develop and instruct NYC ASPDP and other salary points courses
  - Support non-formal education organizations to align their program content with state standards
  - Develop and maintain digital learning platforms to support CELF online courses
- **Partnerships:** Cultivate new and existing partnerships and work collaboratively with community partners
- **Assessment:** Review and evaluate program data to make strategic changes and improvements to meet the evolving needs of our program participants.
- **Professional Knowledge:** Stay current in the fields of Education for Sustainability, Civic Readiness, Social Emotional Learning, and relevant education trends. Participate and present during conferences and workshops in the tri-state area and beyond.

**Hours:** Part-time, with flexible hours (24-32 hours/3-4 days per week)

**Location:** Hybrid, with flexible work arrangements including remote and 1-3 days/week in-office located in Valhalla, NY (Westchester County)

**To Apply:** All applications must include a resume and cover letter describing your motivation for applying. We also encourage writing samples and/or sample lesson plans/learning materials if available. Please send application materials to:

Pallavi Mehta, Finance Manager: [pallavi@celfeducation.org](mailto:pallavi@celfeducation.org)

**Deadline to Apply: May 27th, 2022.** Applications will be reviewed upon receipt.

**Target start date:** July-August 2022

**Compensation range:** Commensurate with work experience and targeted number of part-time hours per week. Salary range \$35,000-50,000 for 3.5-4 days/week.

*If your experience doesn't check every box listed above, but you feel that your professional and lived experiences make you a great candidate, we want to hear from you. CELF is committed to diversity, equity, and inclusion, and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, disability, marital status, veteran status, or political affiliation. CELF encourages qualified applicants who identify as having lived and/or worked in a community impacted by environmental injustice. CELF is proud to be an **equal opportunity workplace** and is an **affirmative action employer**.*